



Rutland County Council

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Minutes of the **MEETING of the RUTLAND HEALTH AND WELLBEING BOARD** held in the Council Chamber, Catmose, Oakham, LE15 6HP on Tuesday, 10th October, 2023 at 2.00 pm

PRESENT

1.	Diane Ellison (Councillor) CHAIR	Portfolio Holder for Adult Care and Health, RCC
2.	David Williams	Group Director of Strategy & Partnerships Leicestershire Partnership NHS Trust & Northamptonshire Healthcare NHS Foundation Trust
3.	Dawn Godfrey	Strategic Director of Children and Families (DCS), RCC
4.	Debra Mitchell	Deputy Chief Operating Officer, LLR ICB
5.	Ian Crowe	Armed Forces Representative
6.	Janet Underwood (Dr)	Chair, Healthwatch Rutland
7.	Kim Sorsky	Strategic Director for Adult Services and Health (DASS), RCC
8.	Liam Palmer (Sgt)	Leicestershire Police
9.	Sarah Prema	Chief Strategy Officer, LLR ICB
10.	Tim Smith (Councillor)	Portfolio Holder for Children's Services, RCC

APOLOGIES:

11.	Mike Sandys VICE CHAIR	Director of Public Health for Leicestershire & Rutland, LCC
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ABSENT:

12.	Duncan Furey	Chief Executive Officer, Citizens Advice Rutland
13.	Louise Platt	Executive Director of Housing, Care and Support, Longhurst Group

OFFICERS PRESENT:

14.	Adrian Allen	Assistant Director - Delivery, Public Health
15.	Emma Jane Hollands	Head of Community Care Services
16.	Jane Narey	Scrutiny Officer, RCC
17.	Karen Kibblewhite	Head of Commissioning, RCC
18.	Katherine Willison	Health and Wellbeing Integration Lead, RCC
19.	Mitch Harper	Strategic Lead – Rutland, Public Health
20.	Susan-Louise Hope	Strategic Lead – Rutland Commissioning, Public Health

IN ATTENDANCE:

21.	Dr Lynette Freire Patino	LLR ICB Clinical Place Lead - Rutland
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1 WELCOME AND APOLOGIES RECEIVED

The Chair welcomed everyone to the meeting. Apologies were received from Mike Sandys.

2 RECORD OF MEETING

The minutes of the Rutland Health and Wellbeing Board meeting held on the 27th June 2023 were approved as an accurate record.

3 ACTIONS ARISING

Action 1

Emma Jane Hollands, Head of Community Care Services to distribute the mental health pathways by the 18th July 2023.

The Strategic Director of Adult Services and Health confirmed that the action had been completed.

Action 2

Councillor Ellison to circulate a copy of the independent review undertaken by the Rutland Health & Social Care Policy Consortium regarding the ICB's implementation of the guidance to the Director of Public Health and the Chief Strategy Officer, LLR ICB.

Councillor Ellison confirmed that the action had been completed.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 PETITIONS, DEPUTATIONS AND QUESTIONS

There were no petitions, deputations or questions.

6 QUESTIONS WITH NOTICE FROM MEMBERS

There were no questions with notice from members.

7 NOTICES OF MOTION FROM MEMBERS

There were no notices of motion from members.

8 LEICESTER, LEICESTERSHIRE & RUTLAND (LLR) INTEGRATED CARE SYSTEM

A. RUTLAND HEALTH PLAN: UPDATE

A presentation was received from Debra Mitchell, Deputy Chief Operating Officer, LLR ICB giving an update on the Rutland Health Plan. During the discussion, the following points were noted:

- A copy of the presentation would be distributed with the minutes but if members had any queries, they should contact the Deputy Chief Operating Officer.
- The Chair of Healthwatch requested that a list of the Rutland pharmacies who would be involved in 'Pharmacy First' should be publicised to prevent members of the public being charged for private prescriptions.
- The Strategic Director of Adult Services and Health stated that the presentation identified what the Leicester, Leicestershire and Rutland 5 Year Joint Forward Plan (LLR 5YJFP) would mean for Rutland and its residents.
- The Deputy Chief Operating Officer confirmed that a more 'user friendly' format would be published for the public.
- The Group Director of Strategy & Partnerships Leicestershire Partnership NHS Trust & Northamptonshire Healthcare NHS Foundation Trust asked members to note the recently published annual LLR report - [Learning from Lives and Deaths: People with a Learning Disability and autistic people \(LeDeR\)](#).
- Members noted that some areas of the plan were in the first stages of development while others were more advanced.
- The Rutland Health Plan was ambitious but would be achieved through positive partnership working.

9 JOINT STRATEGIC NEEDS ASSESSMENT: UPDATES & TIMELINE

A verbal update was received from Adrian Allen, Assistant Director – Delivery, Public Health. During the discussion, the following points were noted:

- The next chapters of the Joint Strategic Needs Assessment (JSNA) - Substance Misuse and Alcohol Misuse – had been postponed for review/approval by the HWB until the January meeting as the two chapters had been merged into one and required finalising by the respective groups.
- Work on the Rutland Military and Veterans Needs Assessment was ongoing.
- Mental health and learning disabilities were being scoped as the next chapters of the JSNA with links between the two to be clearly identified.
- Phases 2 and 3 of the JSNA were being planned for 2024/2025 with chapters:
 - Best Start for Life
 - Staying Healthy & Independent
 - Healthy Ageing
 - Equitable Access to Services
- The removal of the chapter 'COVID Recovery' was being discussed due to relevancy.
- An updated version of the JSNA would be circulated with the minutes.

10 JOINT HEALTH AND WELLBEING STRATEGY: UPDATE

Report No. 148/2023 was received from Katherine Willison, Health and Integration Lead, Rutland County Council.

- The report gave an update on the progress of the Joint Health and Wellbeing Strategy Delivery Plan and highlighted elements of the Rutland Outcomes Report.
- There were no questions.

RESOLVED

That the Board:

- a) **NOTED** the further development of the JHWS Delivery Plan.
- b) **NOTED** the latest Rutland Outcomes Report.

A. COMMUNICATION AND ENGAGEMENT PLAN

Report No. 150/2023 was received from Katherine Willison, Health and Integration Lead, Rutland County Council. During the discussion, the following points were noted:

- The Joint Health and Wellbeing Strategy Delivery Plan had been updated following comments and feedback received at the last meeting.
- An 'easy read' summary version had been completed for public use and a copy would be sent to Healthwatch for comment.

ACTION: Katherine Willison

RESOLVED

That the Board:

- a) **NOTED** the content of the report.
- b) **NOTED** the finalisation of the Health and Wellbeing Communication and Engagement Plan following input from stakeholders, including representation from Children's Services.

B. AREA SEND INSPECTION REPORT

Report No. 151/2023 was received from Councillor Tim Smith, Portfolio Holder for Children's Services and Dawn Godfrey, Strategic Director of Children and Families, Rutland County Council. During the discussion, the following points were noted:

- Councillor Smith informed the Board that the inspection report reflected well on all those involved in the provision of SEND services.
- Work was ongoing regarding the suggested three areas of improvement detailed in the report.
- Rutland County Council (RCC) had been appointed joint lead alongside Leicestershire County Council and Leicester City Council for the East Midlands Change Partnership in relation to the SEND and Alternative Provision national change programme.
- It was agreed that the Deputy Chief Operating Officer would check to ensure that the suggested health actions were referenced in the Rutland Health Plan.

ACTION: Debra Mitchell

RESOLVED

That the Board:

- a) **NOTED** the Area SEND inspection outcome and the Delivering Better Value (DBV) Programme progress.

C. RUTLAND MENTAL HEALTH NEIGHBOURHOOD STRATEGY AND ACTION PLAN

Report No. 149/2023 was received from Emma Jane Hollands, Head of Community Care Services. During the discussion, the following points were noted:

- The Action Plan was an 'easy read' summary of what the Rutland Mental Health Neighbourhood Group was doing.
- [Pepper's Café](#) was the first Mental Health Neighbourhood Café in Rutland.
- The Board noted the excellent work provided by the RISE Team.
- The Strategic Director of Adult Services and Health noted that the Action Plan was a 'work in progress' and that further details regarding timelines would be included moving forward.
- The Head of Community Care Services confirmed that the strategy covered all ages including children and young people and that the LLR Mental Health Collaborative Group worked to identify any gaps in the mental health service provision and resolve any issues.

RESOLVED

That the Board:

- a) **APPROVED** the Rutland Neighbourhood Mental Health Strategy 2023-2027 and Rutland Neighbourhood Mental Health Action Plan 2023-2027 for the Rutland Mental Health Neighbourhood Group.

11 BETTER CARE FUND: 2023-2025

Report No. 146/2023 was received from Katherine Willison, Health and Integration Lead, Rutland County Council. During the discussion, the following points were noted:

- The report highlighted the progress of the Rutland BCF Partnership Board and detailed the Rutland Better Care Fund (BCF) Programme Plan, which had been submitted for approval to the BCF national team on the 28th June 2023.
- The Health and Integration Lead informed the Board that since the publication of the report, the Rutland BCF Programme Plan had gained assurance at national level.

RESOLVED

That the Board:

- a) **NOTED** the content of the report.
- b) **NOTED** the Rutland 2023-25 Better Care Fund plan, submission of which to the BCF national team on 28 June 2023 was signed off by the Chair of the Health and Wellbeing Board.

12 RUTLAND HEALTH AND WELLBEING BOARD: TERMS OF REFERENCE ANNUAL UPDATE

The Terms of Reference for the Rutland Health and Wellbeing Board were reviewed. During the discussion, the following points were noted:

- Under Section 5 - Position within wider governance: the two new sub-groups of the Health and Wellbeing Board – the Mental Health Neighbourhood Group and the Staying Healthy Partnership – should be listed under the existing two sub-groups.

- Under Section 1 – Aim: The World Health Organisation’s definition of ‘health’ would be added to clearly state its meaning with regard to the aims of the Health and Wellbeing Board.
- Under Section 7 – Membership: the ‘Clinical Commissioning Groups’ would be amended to read the ‘Integrated Care Board’.
- It was agreed that the Clinical Place Lead for Rutland, Dr Lynette Freire-Patino would be included as a member of the Rutland Health and Wellbeing Board.

RESOLVED

That the Board:

- a) **APPROVED** the Terms of Reference for the Rutland Health and Wellbeing Board subject to the requested amendments being made.

13 REVIEW OF FORWARD PLAN AND ANNUAL WORK PLAN

The work plan was discussed and the following amendments were agreed:

- The Group Director of Strategy & Partnerships Leicestershire Partnership NHS Trust & Northamptonshire Healthcare NHS Foundation Trust requested that the recently published annual LLR report - [Learning from Lives and Deaths: People with a Learning Disability and autistic people \(LeDeR\)](#) – be added to the January meeting’s agenda.
- The Strategic Director of Children and Families requested that an update on the Early Language and Support for Every Child (ELSEC) be added to the April meeting’s agenda.
- The Chair noted that details regarding ‘Winter Preparedness’ and the vaccination services would be sent to members of the Board. The Board urged members of the public to get their COVID and flu vaccinations using [the mobile COVID and flu vaccination service](#) to help health services with their winter preparedness.

14 ANY URGENT BUSINESS

There was no urgent business.

15 DATE OF NEXT MEETING

Tuesday, 16th January 2024 at 2.00 p.m.

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The Chair declared the meeting closed at 3.32 p.m.

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SUMMARY OF ACTIONS

No.	Ref.	Action	Person
1.	10 A)	An ‘easy read’ summary version of the Communication and Engagement Plan had been completed for public use and a copy would be sent to Healthwatch for comment.	Katherine Willison

2.	10 B)	It was agreed that the Deputy Chief Operating Officer would check to ensure that the suggested health actions in the Area SEND Inspection Report were referenced in the Rutland Health Plan.	Debra Mitchell
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